DEPARTMENT OF THE TREASURY

CHARTER

ADVISORY COMMITTEE OF THE COMMUNITY ADJUSTMENT AND INVESTMENT PROGRAM

- 1. <u>Committee's Official Designation</u>. Advisory Committee of the Community Adjustment and Investment Program ("Advisory Committee").
- 2. <u>Authority</u>. The Advisory Committee is established by the President pursuant to section 543(b) of the North American Free Trade Agreement Implementation Act (Pub. L. No. 103-182, 107 Stat. 2057, 2168) (the "NAFTA Implementation Act"). This charter is prepared and filed in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App.
- 3. Objective and Scope of Activities. The objective of the Advisory Committee is (1) to provide informed advice to the President regarding the implementation of the Community Adjustment and Investment Program (CAIP), established pursuant to the NAFTA Implementation Act, and as contemplated by the Agreement between the Government of the United States of America and the Government of the United Mexican States Concerning the Establishment of a Border Environment Cooperation Commission and a North American Development Bank ("NADBank"), dated November 1993, as amended; and, (2) to review on a regular basis the operation of the CAIP and provide the President with the conclusions of its review. Pursuant to Executive Order 12916, dated May 13, 1994, the President established an interagency committee (the "Finance Committee") to implement the CAIP, with the advice of the Advisory Committee. The Finance Committee is chaired by the representative of the Department of the Treasury serving on the Finance Committee.
- 4. <u>Description of Duties</u>. The duties of the Advisory Committee are (1) to provide the Finance Committee (a) advice on the guidelines to be established for the loans and loan guarantees, (b) advice on identifying the needs for adjustment assistance and investment in support of the goals and objectives of the North American Free Trade Agreement, taking into account economic and geographic considerations, and (c) advice on such other matters as may be requested by the Finance Committee, as well as (2) to provide the Finance Committee with conclusions on its review of the operation of the CAIP. The duties of the Advisory Committee are solely advisory and no determination of facts or policy will be made by the Advisory Committee.
- 5. Official to Whom the Council Reports. The Advisory Committee shall report to the Finance Committee.

- 6. <u>Support Services</u>. The Federal departments and agency having representatives on the Finance Committee (i.e., the Departments of the Treasury, Agriculture, Labor, Commerce and Housing and Urban Development, and the Small Business Administration) will provide the necessary support for the meetings of the Advisory Committee and maintenance of records and reports required under the Act. Reasonable expenses incurred by members of the Advisory Committee in the performance of their duties shall be borne by the NADBank out of the 10 percent of the paid-in capital paid by the United States Government to the NADBank that has been allocated by the NADBank for the CAIP.
- 7. <u>Estimated Annual Operating Costs and Staff Years</u>. The estimated annual cost for operating the Advisory Committee is \$25,000 (includes 0.05 FTE). Members receive no compensation from the U.S. Government for their service on the Advisory Committee, but may be allowed travel expenses, including per diem in lieu of subsistence, as authorized by law in accordance with Federal Travel Regulations.
- 8. <u>Designated Federal Officer (DFO)</u>. The DFO (or alternate DFO) is a full-time federal employee of the Department of the Treasury who will be appointed by the Assistant Secretary for Financial Institutions and shall approve or call all of the advisory committee's and subcommittees' meetings, prepare and approve all meeting agendas, attend all committee and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the official to whom the advisory committee reports.
- 9. <u>Estimated Number and Frequency of Meetings</u>. The Advisory Committee shall meet at such intervals as necessary to carry out its duties. Meetings shall be held at least once a year at the call of DFO and in consultation with the Chair of the Finance Committee.
 - Meetings shall be open to the public unless closed pursuant to section 10(d) of the Federal Advisory Committee Act.
- 10. Duration. This is a continuing advisory committee.
- 11. <u>Termination</u>. The Advisory Committee charter expires two years from the date this charter is filed.
- 12. <u>Membership and Designation</u>. The Advisory Committee shall consist of nine members of the public, appointed by the President, who collectively represent: community groups whose constituencies include low-income families; scientific, professional, business, nonprofit, or public interest organizations or associations, which are neither affiliated with nor under the direction of a government; for-profit business interests; and other appropriate entities with relevant
- 13. Subcommittees. The DFO has the authority to create subcommittees that must

- report back to the Advisory Committee. The subcommittees may not provide advice or work products directly to the Finance Committee.
- 14. Recordkeeping. The records of the Advisory Committee and its subcommittees will be handled in accordance with the General Records Schedule 26, Item 2 or the Department of the Treasury's records disposition schedule. The records will be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

15 Filing Date.	The filing date of this charter is	JUL 15 20)10

Approved:

Michael S. Barr

Assistant Secretary for Financial Institutions

Approved:

Dan langherlini

Assistant Secretary for Management

and Chief Financial Officer